

# How to Read Your Annual Secured Property Tax Bill

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TREASURER-TAX COLLECTOR'S OFFICE

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# Secured Property Tax Bill Sample

RUSSELL V. WATTS CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553 TELEPHONE: (925) 957-5280 FAX: (925) 957-2898		20XX-20YY FISCAL YEAR JULY 1, 20XX TO JUNE 30, 20YY	
1 <b>SECURED PROPERTY TAX BILL</b>		SAMPLE	
2 <b>PROPERTY ADDRESS</b> 1234 COURT ST, MARTINEZ CA		3 <b>ASSEESSEE AS OF JANUARY 1, 20XX</b> JOHN DOE	
4 <b>PAY ONLINE AT WWW.CCTAX.US</b>		5 <b>PROPERTY ASSESSMENT</b>	
6 <b>SEC</b> APN 123-456-789-0 SAMPLE JOHN DOE 1234 COURT STREET MARTINEZ, CA 94553		7 <b>PROPERTY ASSESSMENT</b> LAND 50,000 IMPROVEMENTS 150,000 PERSONAL PROP GROSS VALUE 200,000 EXEMPTIONS 7,000 NET VALUE ON JAN. 1, 20XX 193,000	
8 <b>SEE BACKSIDE FOR MORE INFORMATION</b>			
9 <b>IMPORTANT MESSAGE(S) TO TAXPAYER</b>			
* Indicates there is a senior exemption			
10 <b>PARCEL NUMBER</b> 123-456-789-0	11 <b>BILL NUMBER</b> 20XX 123456	12 <b>TRA</b> 05000	13 <b>ISSUE DATE</b> 10/01/20XX
14 <b>TYPE</b> SAMPLE		15 <b>CORTAC</b> 99999	
16 <b>DEFAULT #</b> 2013-55555			
17 <b>SPECIAL TAXES &amp; ASSESSMENTS</b>		18 <b>AD VALOREM TAXES &amp; ASSESSMENTS</b>	
19 <b>DESCRIPTION</b> CC WTR LEVY LAND AY (925) 688-8047 \$2.46 MARTINEZ PCL TAX * CO (925) 335-5800 \$50.00 MOSQUITO & VECTOR DV (925) 867-3400 \$6.74 EMERGENCY MED 8 DY (925) 646-4660 \$35.00 CCSD SEWER CHG GE (925) 229-7115 \$456.00 FED STORMWATER A-8 IK (925) 313-2023 \$61.30 EASTBAY TRAILS LLD * KA (800) 676-7516 \$5.44		20 <b>DESCRIPTION</b> 1% COUNTYWIDE TAX 1.0000 \$1,830.00 CITY OF MARTINEZ 0.0347 \$66.97 BART 0.0045 \$8.68 EAST BAY REG PK BD 0.0085 \$16.41 MARTZ UNIF BOND 10 0.0568 \$109.62 COMM COLL 2002 BND 0.0040 \$7.72 COMM COLL 2006 BND 0.0082 \$15.83 COMM COLL 2014 BND 0.0130 \$25.09 TOTAL AD VALOREM TAXES 1.1297 \$2,180.32 ADD: SPECIAL TAXES & ASSESSMENTS \$611.94 DELINQUENT PENALTY \$0.00 DELINQUENT COST \$0.00 LESS: PAYMENTS RECEIVED \$1,396.13	
21 <b>TOTAL SPECIAL TAXES &amp; ASSESSMENTS</b> \$611.94		22 <b>TOTAL AMOUNT DUE</b> \$1,396.13	
23 <b>2ND INSTALLMENT</b> SIGN UP FOR E-BILLING IT'S EASY AND FREE! SEE BACKSIDE FOR MORE INFORMATION			
24 <b>20XX-20YY SECURED PROPERTY TAXES</b>			
25 <b>PAY THIS AMOUNT</b> FEB 1, 20YY 1,396.13 PAYABLE WITH OR AFTER 1ST COUPON SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.			
26 <b>MAKE CHECK PAYABLE TO:</b> CONTRA COSTA COUNTY TAX COLLECTOR P.O. BOX 7002 SAN FRANCISCO, CA 94120-7002			
27 <b>After APRIL 10, 20YY but on or before JUNE 30, 20YY</b> Pay \$1,555.74 (Includes 10% late-payment penalty and \$20 cost)			
28 <b>112345678920XX123456200000139613020YY0410000000000000</b>			
29 <b>24</b> 123-456-789-0 20XX 123456 1 05000 10/01/20XX SAMPLE 2013-55555			
30 <b>1ST INSTALLMENT</b> SAVE TIME - PAY ONLINE WWW.CCTAX.US SEE BACKSIDE FOR MORE INFORMATION			
31 <b>20XX-20YY SECURED PROPERTY TAXES</b>			
32 <b>PAY THIS AMOUNT</b> NOV 1, 20XX 1,396.13 PAID 11/01/20XX PAYABLE BEFORE 1ST COUPON SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.			
33 <b>MAKE CHECK PAYABLE TO:</b> CONTRA COSTA COUNTY TAX COLLECTOR FINANCE BUILDING, ROOM 100 625 COURT STREET P.O. BOX 631 MARTINEZ, CA 94553-0063			
34 <b>THIS INSTALLMENT HAS BEEN PAID, THANK YOU!</b>			
35 <b>112345678920XX123456100000139613020XX1210000000000000</b>			

# Secured Property Tax Bill Sample

## IMPORTANT INFORMATION ABOUT YOUR SECURED PROPERTY TAX BILL

ADDITIONAL INFORMATION AVAILABLE ONLINE AT [WWW.CCTAX.US](http://WWW.CCTAX.US)

**ASSESSOR** establishes assessed value of your property. Full cash value may be interpreted as market value. If you feel the property's assessed value is too high, you have a right to an informal review by the Assessor or his staff. Contact the Assessor's Office at 2530 Arnold Drive, Martinez, CA 94553, or call (925) 313-7400. **IMPORTANT:** Property taxes still must be paid by the delinquent date regardless of review status.

**REDUCTION IN ASSESSED VALUE:** If an informal agreement cannot be reached between the owner and the Assessor, the owner has the right to file an application for reduction in assessments with the County Assessment Appeals Board. Applications must be filed with the Clerk of the Board, Suite 150, 1025 Escobar Street, 1st Floor, Martinez, CA 94553, (925) 655-2000, from July 2 through November 30, or for 60 days following the mailing of any notice of assessment, outside the regular period. If an informal or formal assessment review is requested, relief from penalties shall apply only to the difference between the county assessor's final determination of value and the value on the assessment roll for the fiscal year covered.

**TAX PAYMENT:** The Tax Collector's office accepts as negotiable instruments only those items drawn in U.S. dollars on U.S. Banks. A 10% penalty is added to the first installment after its delinquency date. A 10% penalty and administrative cost are added to the second installment after its delinquency date. The following options are available to submit your payment:

- **IN PERSON** – Cash, checks, and credit cards\* are accepted at 625 Court St., Martinez, Room 100. Office hours are 8:00 a.m. to 5:00 p.m., Monday - Friday, holidays excluded. The installment coupons are required for payment;
- **BY MAIL** – Check, cashier's check, or money order only. Send both coupons if paying the entire bill at the same time. (Do not mail cash. The Tax Collector disclaims any responsibility for cash sent by mail);
- **ONLINE** – Credit/debit cards\* and e-checks on our website at [www.cctax.us](http://www.cctax.us). A *payment scheduler* is available to set up in advance one-time payments for any date up to and including the delinquent date;
- **BY TELEPHONE** – Credit/debit cards\* or e-checks at (925) 957-5280. This is an interactive voice response service. Please note, over-the-phone electronic payments cannot be processed by Tax Collector staff;
- **HOME BANKING** – Enter *Assessor's Parcel Number (APN)* in the Account Number field – Note: online bill payment should occur no later than five (5) business days prior to the delinquent date shown on the coupon in order for payment to be postmarked timely. Have payment mailed to 625 Court Street, Room 100, Martinez, CA 94553.

\* A third-party service fee is charged for all credit and debit card transactions.

### PROPERTY TAX POSTPONEMENT FOR SENIOR CITIZENS OR BLIND OR DISABLED PERSONS

The State Controller's Office (SCO) administers the Property Tax Postponement (PTP) program, which allows eligible homeowners to postpone payment of current-year property taxes on their primary residence. PTP applications are accepted from October 1 to February 10 each year.

Go to the SCO website at [http://www.sco.ca.gov/ardtax\\_prop\\_tax\\_postponement.html](http://www.sco.ca.gov/ardtax_prop_tax_postponement.html) for more information. If you have any questions, call (800) 952-5661 or email [postponement@sco.ca.gov](mailto:postponement@sco.ca.gov).

## SIGN UP FOR E-BILLING [WWW.CCTAX.US](http://WWW.CCTAX.US)

Want to support a cleaner and healthy environment? Having difficulty keeping track of property tax bills.

Here are some benefits for signing up for e-Billing:

- It's Clean! e-Billing prevents paper waste and allows you to save on postage.
- It's Safe! e-Billing notification is sent directly to the email address listed in your profile.
- It's Direct! e-Billing links you directly to your online property tax account.
- It's Helpful! With e-billing you get an email reminder to pay prior to each delinquent date.

TO CHANGE YOUR MAILING ADDRESS, VISIT [WWW.CCCOUNTY.US/ASSESSOR](http://WWW.CCCOUNTY.US/ASSESSOR) OR CALL (925) 313-7400

## SAVE TIME – PAY ONLINE [WWW.CCTAX.US](http://WWW.CCTAX.US)


Tired of waiting in line to pay your property taxes? Worried your property tax payment will arrive late?

Here are a few reasons to pay online (or by telephone):

- It's Convenient! You can pay anytime anywhere you have internet access (or telephone).
- It's Free! When you pay with electronic check (**e-Check**) from your checking account.
- It's Simple! Your online (or telephone) payment requires just a few easy steps to submit it.
- It Saves Time! You can avoid travel and long lines by paying online (or by telephone).

TO CHANGE YOUR MAILING ADDRESS, VISIT [WWW.CCCOUNTY.US/ASSESSOR](http://WWW.CCCOUNTY.US/ASSESSOR) OR CALL (925) 313-7400

# Ownership and Property Information

	<b>RUSSELL V. WATTS</b> CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553 TELEPHONE: (925) 957-5280 FAX: (925) 957-2898	<b>20XX-20YY</b> FISCAL YEAR JULY 1, 20XX TO JUNE 30, 20YY
<b>1 SECURED PROPERTY TAX BILL</b>		
<b>SAMPLE</b>		
<b>PROPERTY ADDRESS</b>		<b>ASSESSEE AS OF JANUARY 1, 20XX</b>
<b>2</b>	1234 COURT ST, MARTINEZ CA	<b>3</b> JOHN DOE
<b>PAY ONLINE AT <a href="http://WWW.CCTAX.US">WWW.CCTAX.US</a></b>		<b>PROPERTY ASSESSMENT</b>
<b>4</b> SEC	APN 123-456-789-0	<b>5</b> JOHN DOE 1234 COURT STREET MARTINEZ, CA 94553
<b>6</b>		LAND 50,000 IMPROVEMENTS 150,000 PERSONAL PROP
		GROSS VALUE 200,000
		EXEMPTIONS 7,000
<b>7</b>		NET VALUE ON JAN. 1, 20XX 193,000

SEE BACKSIDE FOR MORE INFORMATION

1. SECURED PROPERTY TAX BILL
2. PROPERTY ADDRESS
3. ASSESSEE AS OF JANUARY 1, 20XX
4. SEC APN 123-456-789-0 SAMPLE
5. MAILING ADDRESS
6. CURRENT ASSESSED VALUE
7. NET TAXABLE VALUE

# Levy & Assessment Information

IMPORTANT MESSAGE(S) TO TAXPAYER 8						
* indicates there is a senior exemption						
PARCEL NUMBER	BILL NUMBER	9 TRA	ISSUE DATE	TYPE	10 CORTAC	11 DEFAULT #
123-456-789-0	20XX 123456	05000	10/01/20XX	SAMPLE	99999	2013-55555
12 SPECIAL TAXES & ASSESSMENTS				13 AD VALOREM TAXES & ASSESSMENTS		
DESCRIPTION	CODE	INFORMATION	AMOUNT	DESCRIPTION	RATE	AMOUNT
CC WTR LEVY LAND	AY	(925) 688-8047	\$2.46	1% COUNTYWIDE TAX 15	1.0000	\$1,930.00
MARTINEZ PCL TAX	* CO 14	(925) 335-5800	\$50.00	CITY OF MARTINEZ	0.0347	\$66.97
MOSQUITO & VECTOR	DV	(925) 867-3400	\$6.74	BART	0.0045	\$8.68
EMERGENCY MED B	DY	(925) 646-4690	\$30.00	EAST BAY REG PK BD	0.0085	\$16.41
CCCSO SEWER CHG	GE	(925) 229-7115	\$456.00	MARTZ UNIF BOND 10	0.0568	\$109.62
FED STORMWATER A-8	IK	(925) 313-2023	\$61.30	COMM COLL 2002 BND 16	0.0040	\$7.72
EASTBAY TRAILS LLD	* KA	(800) 676-7516	\$5.44	COMM COLL 2006 BND	0.0082	\$15.83
				COMM COLL 2014 BND	0.0130	\$25.09
				TOTAL AD VALOREM TAXES	1.1297	\$2,180.32
				ADD: SPECIAL TAXES & ASSESSMENTS		\$611.94
				DELINQUENT PENALTY		\$0.00
				DELINQUENT COST		\$0.00
				LESS: PAYMENTS RECEIVED		\$1,396.13
TOTAL SPECIAL TAXES & ASSESSMENTS			\$611.94	17 TOTAL AMOUNT DUE		\$1,396.13

8. IMPORTANT MESSAGE(S) TO TAXPAYER

9. TRA

10.CORTAC

11.DEFAULT#

12.SPECIAL TAXES & ASSESSMENTS

13.AD VALOREM TAXES & ASSESSMENTS

14.ASTERISK (\*) NEXT TO PARCEL TAX CODE

15.1% COUNTYWIDE TAX

16.VOTED INDEBTEDNESS

17.TOTAL AMOUNT DUE

# Special Taxes v. Ad Valorem Taxes

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**SPECIAL TAXES & ASSESSMENTS** - These are additional charges placed on the property tax bills. These charges are not based on Assessor's valuations. Examples are charges for sewer maintenance districts, water districts or fire districts. For questions regarding these assessments, you should contact the Agency using the phone number adjacent to the charge.

If you see an asterisk (\*) next to a Parcel tax code, this indicates the parcel tax offers an exemption for senior citizens. A listing of parcel taxes offering senior exemptions can be found at [www.cctax.us](http://www.cctax.us) under Tax Info.

**AD VALOREM TAX & ASSESSMENT** charges are calculated by multiplying the Net Value of the property as of January 1, 20XX by the tax rate.

**1% COUNTYWIDE TAX** amount is the general one percent (1%) tax rate levied against every property in the County. The calculation is 1% multiplied by the "Net Value on January 1, 20XX". You may look up the tax allocation on [www.cctax.us](http://www.cctax.us) under Quick Links: Where your taxes go.

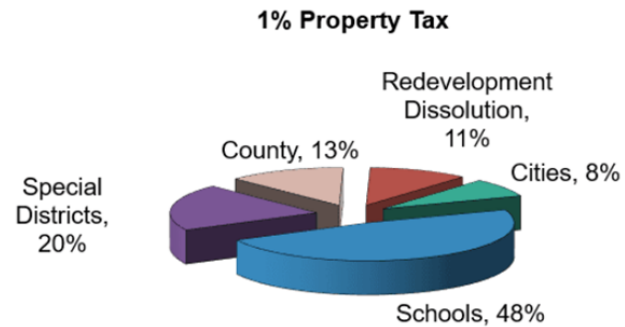
**VOTED INDEBTEDNESS** - Voter-approved construction bond taxes levied against property. These taxes are based on the net taxable value of the property as of January 1st.

# 1% Countywide Tax

<https://www.contracosta.ca.gov/6581/Where-Your-Taxes-Go>

## Where Your Property Tax Dollars Go

Countywide, basic 1% property taxes are allocated as follows (approximately):



### Tax Rate Area Allocations

Enter the Property Address or Tax Rate Area number shown on your property tax bill to see how the basic 1% tax is allocated for fiscal year 2020-21 in your area:

Address:

OR Tax Rate Area #:

### How does this data relate to the taxes on my tax bill?

Your annual property tax bill lists separately all of the tax rates, including the basic one percent tax and voter approved additional taxes (mostly for school bonds), as well as all of the various special taxes, assessments, fees and charges that apply to your property. All of the taxes listed in separate lines on the bill are distributed directly to the agencies levying the charge, except for the one percent tax, which is shared by many agencies.

### Tax Rate Area 10046 Allocation of Basic 1% Property Tax Fiscal Year 2020-2021

This report shows the allocation of your basic 1% Property Tax to the various taxing agencies in Contra Costa County.

[View as Chart](#)

COUNTY GENERAL	7.61421 %
COUNTY LIBRARY	1.83189 %
C C FLOOD CONTROL	0.21506 %
FLOOD CONTROL Z-1	2.04328 %
CO WATER AGENCY	0.04379 %
EAST CO CO FIRE	8.13148 %
CC RES CONSV	0.01986 %
CO CO MOSQUITO ABA	0.17980 %
BYRN B K U CEMTERY	0.49007 %
CONTRA COSTA WATER	0.57718 %
BART	0.77515 %
BAY AREA AIR MGMNT	0.22593 %
EAST CC IRRIGATION	0.77375 %
CITY OF BRENTWOOD	11.51197 %
BRNTWD RECR & PARK	1.03375 %
LIBERTY HIGH	18.77878 %
BRENTWOOD ELEM	16.81504 %
BYRON ELEMENTARY	0.51149 %
KNIGHTSEN ELEM	0.36495 %
OAKLEY ELEM	5.16914 %
CO SUPT SCHOOLS	2.34264 %
K-12 SCHOOLS ERAF	12.70081 %
CO CO COMM COLLEGE	5.95514 %
COMIM COLLEGE ERAF	1.89484 %
<b>TOTAL</b>	<b>100.00000 %</b>



# 2ND COUPON

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
123-456-789-0	20XX 123456 2	05000	10/01/20XX	SAMPLE		2013-55555

18

2ND  
INSTALLMENT

SIGN UP FOR E-BILLING  
IT'S EASY AND FREE!  
SEE BACKSIDE FOR MORE INFORMATION

19

20XX-20YY  
SECURED PROPERTY TAXES

20

PAY THIS  
AMOUNT  
FEB 1, 20YY

1,396.13  
PAYABLE WITH OR AFTER 1ST COUPON

SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

21

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR

22

P.O. BOX 7002  
SAN FRANCISCO, CA 94120-7002

23

After APRIL 10, 20YY but on or before JUNE 30, 20YY  
Pay \$1,555.74  
(Includes 10% late-payment penalty and \$20 cost)

PLEASE WRITE THE PARCEL NUMBER ON CHECK.

- 18.2ND INSTALLMENT COUPON
- 19.SIGN UP FOR E-BILLING
- 20.PAY THIS AMOUNT
- 21.MAKE CHECKS PAYABLE
- 22.SAN FRANCISCO P.O. BOX
- 23.AFTER APRIL 10TH BUT ON OR BEFORE JUNE 30

112345678920XX123456200000139613020YY0410000000000000



# 1ST COUPON

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
123-456-789-0	20XX 123456 1	05000	10/01/20XX	SAMPLE		2013-55555

24

1ST  
INSTALLMENT

SAVE TIME - PAY ONLINE

WWW.CCTAX.US

SEE BACKSIDE FOR MORE INFORMATION

25

20XX-20YY  
SECURED PROPERTY TAXES

26

PAY THIS  
AMOUNT  
NOV 1, 20XX

PAID 11/01/20XX

1,396.13

PAYABLE BEFORE 2ND COUPON

27

MAKE CHECK PAYABLE TO:  
INTERNET COPY

CONTRA COSTA COUNTY TAX COLLECTOR  
FINANCE BUILDING, ROOM 100  
625 COURT STREET  
P.O. BOX 631  
MARTINEZ, CA 94553-0063

28

29

THIS INSTALLMENT HAS BEEN PAID. THANK YOU!

30

112345678920XX123456100000139613020XX1210000000000000

- 24.1ST INSTALLMENT COUPON
- 25.SAVE TIME—PAY ONLINE
- 26.PAID 11/01/20XX
- 27.INTERNET COPY
- 28.MARTINEZ P.O. BOX
- 29.THIS INSTALLMENT HAS BEEN PAID—  
THANK YOU!
- 30.PLEASE WRITE THE PARCEL NUMBER ON  
CHECK

# Important Information

## Assessment Review and Appeal

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If you feel the property's assessed value is too high, you have a right to an informal review by the Assessor or his staff.

**IMPORTANT:** Property taxes still must be paid by the delinquent date regardless of review status.

If an informal agreement cannot be reached between the owner and the Assessor, the owner has the right to file an application for reduction in assessments with the County Assessment Appeals Board. Applications must be filed with the County Clerk.

If an informal or formal assessment review is requested, relief from penalties shall apply only to the difference between the county assessor's final determination of value and the value on the assessment roll for the fiscal year covered.

# Tax Payment Options

- ❖ IN PERSON
- ❖ BY MAIL
- ❖ ONLINE
- ❖ BY TELEPHONE
- ❖ HOME BANKING



*\* A third-party service fee is charged for all credit and debit card transactions.*

# PROPERTY TAX POSTPONEMENT

## For Senior Citizens or Blind or Disabled Persons

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Administered by the State Controller's Office (SCO), the program allows eligible homeowners to postpone payment of current-year property taxes on their primary residence.

To qualify, a homeowner must:

- Be at least 62 years of age, or blind, or disabled;
- Own and occupy the property as his or her principal place of residence (floating homes, and house boats are not eligible);
- Have a total household income of \$45,000 or less;
- Have at least 40 percent equity in the property; and
- Not have a reverse mortgage on the property.

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